

About Me

Graduate IT professional and cybersecurity enthusiast with hands on experience in ethical hacking, web development, and system administration. Currently the sole system administrator at a New Zealand tour operator, with a strong foundation in networking, operating systems, and cloud computing built through industry placement and freelance work. Highly motivated to grow within a security focused IT role.

✉ calebborst@gmail.com
📍 Hamilton, New Zealand

Skills

- Cyber Security
- Networking & Network Security
- Operating Systems (Windows & Linux)
- Web Development
- Database Management
- Automation & Workflow Design

Technical Stack

Python
HTML & CSS
JavaScript
PHP
Bash & Batch
PowerShell
VBA
SQL / Snowflake
KQL
Power Automate

Caleb Borst

GRADUATE IT / CYBERSECURITY ANALYST

Education

Wintec	Bachelor of Information Technology	2025 – 2026
Wintec	Diploma in Information Technology	2023 – 2025
Wintec	Certificate in Information Technology	2022 – 2023

Experience

Leisure Time Tours New Zealand 2026 – Present
Sole System Administrator • Hamilton, New Zealand

- Sole systems administrator responsible for all IT infrastructure, maintaining end user devices and an on premises server with patch panel and managed switch.
- Design and build internal web applications (dashboards, data formatters, and optimisers) that automate manual processes and boost company wide productivity.
- Manage the organization's cybersecurity systems and deliver security awareness training through KnowBe4.
- Automate business processes with Microsoft Forms and Power Automate, building workflows for passengers, visitor, and internal requests.
- Write SQL scripts against a Snowflake database to retrieve fleet information and automate upcoming coach service notices.
- Maintain and modernize legacy VBA tooling, migrating it to faster, easier to maintain web applications with clean user interfaces.
- Built a Python Outlook COM wrapper to automate bulk email operations across shared mailboxes, enabling auto archiving and mailbox consolidation that retired a redundant Outlook Plan 2 licence and reduced subscription costs.

Gallagher Security 2025
IT Support • Hamilton, New Zealand

- Provided technical support, troubleshooting, and system optimisation.
- Identified and mitigated security vulnerabilities across business systems.
- Developed scripts and automation tools, delivering secure and reliable IT solutions for clients.

Freelancer 2020 – 2022
IT & Systems Support • Hamilton, New Zealand

- Gained practical experience in IT operations, systems administration, and security fundamentals.
- Supported real world infrastructure and business systems for local clients.

References

Carel Mieny Cybersecurity Operations Lead cjmieny@gmail.com	Jacques Jacobs Cyber Security Leader jacques.jacobs1@outlook.com	Basundhara Rai Lecturer at Wintec basundhararai07@gmail.com
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